

IN THE UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF ILLINOIS  
EASTERN DIVISION

JOSEPH D.G. SIMPSON, *et al.*, on behalf of )  
themselves and all others similarly situated, ) Case No. 18-cv-553  
)  
Plaintiffs, ) Judge Sharon J. Coleman  
) Mag. J. Sidney I. Schenkier  
v. )  
)  
SHERIFF TOM DART, in his official capacity, *et al.* )  
)  
Defendants. )

and

LOUIS MONAE, on behalf of himself and )  
all others similarly situated, ) Case No. 18-cv-424  
)  
Plaintiff, ) Judge Sharon J. Coleman  
) Mag. J. Sidney I. Schenkier  
v. )  
)  
SHERIFF TOM DART, in his official capacity, *et al* )  
)  
Defendants. )

**SECOND AMENDED CONFIDENTIALITY ORDER**

1. Scope. All materials produced or adduced in the course of discovery, including initial disclosures, responses to discovery requests, documents produced by third parties in response to subpoenas, deposition testimony and exhibits, and information derived directly therefrom (hereinafter collectively “documents”), shall be subject to this Order concerning Confidential Information and Attorneys’ Eyes Only Information as defined below. This Order is subject to the Local Rules of this District and the Federal Rules of Civil Procedure on matters of procedure and calculation of time periods.

2. Confidential Information. As used in this Order, “Confidential Information”

means information designated as “CONFIDENTIAL - SUBJECT TO PROTECTIVE ORDER” by the producing party that falls within one or more of the following categories: (a) information prohibited from disclosure by statute; (b) information that reveals trade secrets; (c) research, technical, commercial or financial information that the party has maintained as confidential; (d) medical information concerning any individual; (e) personal identity information; (f) bank account or financial information, income tax returns (including attached schedules and forms), W-2 forms and 1099 forms; (g) criminal background information; (h) personnel or employment records of a person who is not a party to the case; and (i) all examinations, administered, supplied, or scored by Industrial/Organizational Solutions for the Cook County Sheriff’s Merit Board, and answer keys or documents describing the scoring analysis and processes of said examinations. Information or documents that are available to the public may not be designated as Confidential Information.

3. Attorneys’ Eyes Only Information. As used in this Order, “Attorneys’ Eyes Only Information” means information designated as “ATTORNEYS’ EYES ONLY – SUBJECT TO PROTECTIVE ORDER” by the producing party falling into categories (a) through (i) of paragraph 2 above, and relating to the employment application of an individual who was not ultimately employed by the Sheriff and who is not a named plaintiff or the examinations or answer keys to those examinations described in category (i), but not the actual scores of any individual on any examination.

4. Designation.

(a) A party, including a third party producing documents pursuant to a subpoena (“Third Party Respondent”), may designate a document as Confidential Information for protection under this Order by placing or affixing the words “CONFIDENTIAL -

SUBJECT TO PROTECTIVE ORDER” on the document and on all copies in a manner that will not interfere with the legibility of the document. As used in this Order, “copies” includes electronic images, duplicates, extracts, summaries or descriptions that contain the Confidential Information. The marking “CONFIDENTIAL - SUBJECT TO PROTECTIVE ORDER” shall be applied prior to or at the time the documents are produced or disclosed. Applying the marking “CONFIDENTIAL - SUBJECT TO PROTECTIVE ORDER” to a document does not mean that the document has any status or protection by statute or otherwise except to the extent and for the purposes of this Order. Any copies that are made of any documents marked “CONFIDENTIAL - SUBJECT TO PROTECTIVE ORDER” shall be also be so marked, except that indices, electronic databases or lists of documents that do not contain substantial portions or images of the text of marked documents and do not otherwise disclose the substance of the Confidential Information are not required to be marked.

(b) The designation of a document as Confidential Information is a certification by an attorney or a party appearing *pro se* that the document contains Confidential Information as defined in this order.<sup>1</sup>

(c) A party, including a Third Party Respondent, may designate a document as Attorneys’ Eyes Only Information for protection under this Order by placing or affixing the words “ATTORNEYS’ EYES ONLY - SUBJECT TO PROTECTIVE ORDER” on the document and on all copies in a manner that will not interfere with the legibility of the

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<sup>1</sup> An attorney who reviews the documents and designates them as CONFIDENTIAL - SUBJECT TO PROTECTIVE ORDER or ATTORNEYS’ EYES ONLY – SUBJECT TO PROTECTIVE ORDER must be admitted to the Bar of at least one state but need not be admitted to practice in the Northern District of Illinois unless the lawyer is appearing generally in the case on behalf of a party. By designating documents confidential or attorneys’ eyes only pursuant to this Order, counsel submits to the jurisdiction and sanctions of this Court on the subject matter of the designation.

document. As used in this Order, “copies” includes electronic images, duplicates, extracts, summaries or descriptions that contain the attorneys’ eyes only information. The marking “ATTORNEYS’ EYES ONLY - SUBJECT TO PROTECTIVE ORDER” shall be applied prior to or at the time the documents are produced or disclosed. Applying the marking “ATTORNEYS’ EYES ONLY - SUBJECT TO PROTECTIVE ORDER” to a document does not mean that the document has any status or protection by statute or otherwise except to the extent and for the purposes of this Order. Any copies that are made of any documents marked “ATTORNEYS’ EYES ONLY - SUBJECT TO PROTECTIVE ORDER” shall also be so marked, except that indices, electronic databases or lists of documents that do not contain substantial portions or images of the text and do not otherwise disclose the substance of the Attorneys Eyes Only Information are not required to be marked.

(d) The designation of a document as Attorneys’ Eyes Only Information is a certificate by an attorney or party appearing *pro se* that the document contains Attorneys’ Eyes Only Information as defined in this order.

#### 5. Depositions.

Deposition testimony is protected by this Order only if designated as “CONFIDENTIAL – SUBJECT TO PROTECTIVE ORDER” on the record at the time the testimony is taken. To the extent Confidential Information produced by a Third Party Respondent is disclosed during the course of a deposition, counsel for the party taking the deposition will designate the testimony as CONFIDENTIAL – SUBJECT TO PROTECTIVE ORDER; however if the deposition is of the Third Party Respondent or one of its employees or agents, the designation shall be made by the Third Party Respondent’s counsel. Confidentiality designations shall be specific as to the portions that contain Confidential Information.

Deposition testimony so designated shall be treated as Confidential Information protected by this Order until fourteen days after delivery of the transcript by the court reporter to any party or the witness. Within fourteen days after delivery of the transcript, a designating party may serve a Notice of Designation to all parties of record identifying the specific portions of the transcript that are designated Confidential Information, and thereafter those portions identified in the Notice of Designation shall be protected under the terms of this Order. The failure of a party to serve a timely Notice of Designation waives any designation of deposition testimony as Confidential Information that was made on the record of the deposition, unless otherwise ordered by the Court. A designating Third Party Respondent is not required to serve a Notice of Designation.

6. Protection of Confidential and Attorneys' Eyes Only Material.

(a) General Protections. Confidential Information and Attorneys' Eyes Only Information shall not be used or disclosed by the parties, counsel for the parties or any other persons identified in subparagraphs (b) and (c) for any purpose whatsoever other than in this litigation, including any appeal thereof. In a putative class action, Confidential and Attorneys' Eyes Only Information may be disclosed as described in Paragraphs (b) and (c), below, only to the named plaintiff(s) about whom the information pertains or to a member of the putative class about whom the information pertains, except that putative class members may also consent in writing to the disclosure of their information to the named plaintiffs.

(b) Counsel for the parties shall not disclose or permit the disclosure of any Confidential Information to any third person or entity except as set forth in subparagraphs (1)-(10). Subject to these requirements, the following categories of persons may be allowed to review Confidential Information:

- (1) Counsel. Counsel for the parties and employees of counsel who have responsibility for the action;
- (2) Parties. (a) Individual parties and employees of a party may review Confidential Information but only to the extent counsel determines in good faith that the employee's assistance is reasonably necessary to the conduct of the litigation in which the information is disclosed.
- (3) The Court and its personnel.
- (4) Court reporters and Recorders. Court reporters and recorders engaged for depositions;
- (5) Contractors. Those persons specifically engaged for the limited purpose of making copies of documents or organizing or processing documents, including outside vendors hired to process electronically stored documents;
- (6) Consultants and Experts. Consultants, investigators, or experts employed by the parties or counsel for the parties to assist in the preparation and trial of this action but only after such persons have completed the certification contained in Attachment A, Acknowledgment of Understanding and Agreement to Be Bound;
- (7) Witnesses at depositions. During their depositions, witnesses in this action to whom disclosure is reasonably necessary. Witnesses shall not retain a copy of documents containing Confidential Information, except witnesses may receive a copy of all exhibits marked at their depositions in connection with review of the transcripts. Pages of transcribed deposition testimony or exhibits to depositions that are designated as Confidential Information pursuant to the process set out in this Order must be separately bound by the court reporter and may not be disclosed to anyone except as permitted under this Order.
- (8) Author or recipient. The author or recipient of the document (not including a person who received the document in the course of litigation); and
- (9) Others by Consent. Other persons only by written consent of the producing party or upon order of the Court and on such conditions as may be agreed or ordered.
- (10) A party's insurers or reinsurers after such persons have completed the certification contained in Attachment A, Acknowledgment of Understanding and Agreement to be Bound.

(c) Counsel for the parties shall not disclose or permit the disclosure of any Attorneys' Eyes Only Information to any third person or entity except as set forth in subparagraphs (1)-(10). Subject to these requirements, the following categories of persons may be allowed to review Attorneys' Eyes Only Information:

- (1) Counsel. Counsel for the parties and employees of counsel who have responsibility for the action;
- (2) Parties. Individual parties and employees of a party may review Attorneys' Eyes Only Information only to the extent it is related to the employment application of a named plaintiff or putative class member; in such cases the material may be disclosed to that named plaintiff or putative class member. Named plaintiffs may also review Attorneys' Eyes Only information related to the employment application of a putative class member who has consented in writing to the disclosure of their information to the named plaintiffs. This paragraph does not apply to, and neither named plaintiffs nor putative class members may review, material that discloses examination questions, answers, or scoring analysis of examination(s) taken during the employment application process.
- (3) The Court and its personnel;
- (4) Court reporters and Recorders. Court reporters and recorders engaged for depositions;
- (5) Contractors. Those persons specifically engaged for the limited purpose of making copies of documents or organizing or processing documents, including outside vendors hired to process electronically stored documents;
- (6) Consultants and Experts. Consultants, investigators, or experts employed by the parties or counsel for the parties to assist in the preparation and trial of this action but only after such persons have completed the certification contained in Attachment A, Acknowledgment of Understanding and Agreement to Be Bound;
- (7) Witnesses at depositions. During their depositions, witnesses in this action to whom disclosure is reasonably necessary. Witnesses shall not retain a copy of documents containing Attorneys' Eyes Only Information, except witnesses may receive a copy of all exhibits marked at their depositions in connection with review of the transcripts. Pages of transcribed deposition testimony or exhibits to depositions that are designated as Attorneys' Eyes Only Information pursuant to the process set out in this Order must be separately bound by the court reporter and may not be disclosed to anyone except as permitted under this Order.



- (8) Author or recipient. The author or recipient of the document (not including a person who received the document in the course of litigation); and
- (9) Others by Consent. Other persons only by written consent of the producing party or upon order of the Court and on such conditions as may be agreed or ordered.
- (10) A party's insurers or reinsurers after such persons have completed the certification contained in Attachment A, Acknowledgment of Understanding and Agreement to be Bound.

(d) Control of Documents. Counsel for the parties shall make reasonable efforts to prevent unauthorized or inadvertent disclosure of Confidential Information and Attorneys' Eyes Only Information. Counsel shall maintain the originals of the forms signed by persons acknowledging their obligations under this Order for a period of three years after the termination of the case. With the exception of IO Solutions and the Cook County Merit Board, those in possession of test questions or answer keys shall securely maintain the test questions or answer keys and shall take such other steps as would be appropriate for the protection of similar highly confidential information such as trade secrets, personal identifying information or personal health information.

7. Inadvertent Failure to Designate. An inadvertent failure to designate a document as Confidential Information or Attorneys' Eyes Only Information does not, standing alone, waive the right to so designate the document; provided, however, that a failure to serve a timely Notice of Designation of deposition testimony as required by this Order, even if inadvertent, waive any protection for deposition testimony. If a party designates a document as Confidential Information or Attorneys' Eyes Only Information after it was initially produced, the receiving party, on notification of the designation, must make a reasonable



effort to assure that the document is treated in accordance with the provisions of this Order. No party shall be found to have violated this Order for failing to maintain the confidentiality of material during a time when that material has not been designated Confidential Information or Attorneys' Eyes Only Information, even where the failure to so designate was inadvertent and where the material is subsequently designated Confidential Information or Attorneys' Eyes Only Information.

8. Filing of Confidential Information or Attorneys' Eyes Only Information. This Order does not, by itself, authorize the filing of any document under seal. Any party wishing to file a document designated as Confidential Information or Attorneys' Eyes Only Information in connection with a motion, brief or other submission to the Court must comply with Local Rule 26.2. If a party intends to file a document designated by a Third Party Respondent as Confidential or Attorneys' Eyes Only in connection with a motion, brief, or other submission to the Court, that party shall obtain the agreement of the Third Party Respondent to file the submission not under seal or seek approval from the Court to file such information under seal in compliance with Local Rule 26.2.

9. No Greater Protection of Specific Documents. Except on privilege grounds not addressed by this Order, no party may withhold information from discovery on the ground that it requires protection greater than that afforded by this Order unless the party moves for an order providing such special protection.

10. Challenges by a Party to Designation as Confidential Information or Attorneys' Eyes Only Information. The designation of any material or document as Confidential Information or Attorneys' Eyes Only Information is subject to challenge by any party, including to designations made by a Third Party Respondent. The following

procedure shall apply to any such challenge.

(a) Meet and Confer. A party challenging the designation of Confidential Information or Attorneys' Eyes Only Information must do so in good faith and must begin the process by conferring directly with counsel for the designating party. In conferring, the challenging party must explain the basis for its belief that the designation was not proper and must give the designating party an opportunity to review the designated material, to reconsider the designation, and, if no change in designation is offered, to explain the basis for the designation. The designating party must respond to the challenge within five (5) business days.

(b) Judicial Intervention. A party that elects to challenge a designation may file and serve a motion that identifies the challenged material and sets forth in detail the basis for the challenge. Each such motion must be accompanied by a competent declaration that affirms that the movant has complied with the meet and confer requirements of this procedure. The burden of persuasion in any such challenge proceeding shall be on the designating party. Until the Court rules on the challenge, all parties shall continue to treat the materials as Confidential Information or Attorneys' Eyes Only Information under the terms of this Order.

11. Action by the Court. Applications to the Court for an order relating to materials or documents designated Confidential Information or Attorneys' Eyes Only Information shall be by motion. Nothing in this Order or any action or agreement of a party under this Order limits the Court's power to make orders concerning the disclosure of documents produced in discovery or at trial.

12. Use of Confidential or Attorneys' Eyes Only Documents or Information at Trial. Nothing in this Order shall be construed to affect the use of any document, material, or information at any trial or hearing. A party that intends to present or that anticipates that

another party may present Confidential information or Attorneys' Eyes Only at a hearing or trial shall bring that issue to the Court's and parties' attention by motion or in a pretrial memorandum without disclosing the Confidential Information or Attorneys' Eyes Only Information. The Court may thereafter make such orders as are necessary to govern the use of such documents or information at trial.

13. Confidential Information or Attorneys' Eyes Only Information Subpoenaed or Ordered Produced in Other Litigation.

(a) If a receiving party is served with a subpoena or an order issued in other litigation that would compel disclosure of any material or document designated in this action as Confidential Information or Attorneys' Eyes Only Information, the receiving party must so notify the designating party, in writing, immediately and in no event more than three court days after receiving the subpoena or order. Such notification must include a copy of the subpoena or court order.

(b) The receiving party also must immediately inform in writing the party who caused the subpoena or order to issue in the other litigation that some or all of the material covered by the subpoena or order is the subject of this Order. In addition, the receiving party must deliver a copy of this Order promptly to the party in the other action that caused the subpoena to issue.

(c) The purpose of imposing these duties is to alert the interested persons to the existence of this Order and to afford the designating party in this case an opportunity to try to protect its Confidential Information or Attorneys' Eyes Only Information in the court from which the subpoena or order issued. The designating party shall bear the burden and the expense of seeking protection in that court of its Confidential Information or Attorneys' Eyes Only

Information, and nothing in these provisions should be construed as authorizing or encouraging a receiving party in this action to disobey a lawful directive from another court. The obligations set forth in this paragraph remain in effect while the party has in its possession, custody or control Confidential Information or Attorneys' Eyes Only Information by the other party to this case.

14. Challenges by Members of the Public to Sealing Orders. A party or interested member of the public has a right to challenge the sealing of particular documents that have been filed under seal, and the party asserting confidentiality will have the burden of demonstrating the propriety of filing under seal.

15. Obligations on Conclusion of Litigation.

(a) Order Continues in Force. Unless otherwise agreed or ordered, this Order shall remain in force after dismissal or entry of final judgment not subject to further appeal.

(b) Obligations at Conclusion of Litigation. Within sixty-three days after dismissal or entry of final judgment not subject to further appeal, all Confidential Information or Attorneys' Eyes Only Information and documents marked "CONFIDENTIAL - SUBJECT TO PROTECTIVE ORDER" or "ATTORNEYS' EYES ONLY - SUBJECT TO PROTECTIVE ORDER" under this Order, including copies as defined in ¶ 3(a), shall be returned to the producing party unless: (1) the document has been offered into evidence or filed without restriction as to disclosure; (2) the parties agree to destruction to the extent practicable in lieu of return;<sup>2</sup> or (3) as to documents bearing the notations, summations, or

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<sup>2</sup> The parties agree that the receiving party shall destroy documents containing Confidential Information or Attorneys' Eyes Only Information and certify the fact of destruction, and that the receiving party shall not be required to locate, isolate and return e-mails (including attachments to e-mails) that may include Confidential Information or Attorneys' Eyes Only Information, or

other mental impressions of the receiving party, that party elects to destroy the documents and certifies to the producing party that it has done so.

(c) Retention of Work Product and One Set of Filed Documents.

Notwithstanding the above requirements to return or destroy documents, counsel may retain attorney work product, including an index that refers or relates to designated Confidential Information or Attorneys' Eyes Only Information so long as that work product does not duplicate verbatim substantial portions of Confidential Information or Attorneys' Eyes Only Information, and one complete set of all documents filed with the Court including those filed under seal. Any retained Confidential Information or Attorneys' Eyes Only Information shall continue to be protected under this Order. An attorney may use his or her work product in subsequent litigation provided that its use does not disclose or use Confidential Information or Attorneys' Eyes Only Information.

(d) Deletion of Documents Filed under Seal from the ECF System. Filings

under seal shall be deleted from the ECF system only upon order of the Court.

16. Order Subject to Modification. This Order shall be subject to modification by the Court on its own initiative or on motion of a party or any other person with standing concerning the subject matter.

17. No Prior Judicial Determination. This Order is entered based on the representations and agreements of the parties and for the purpose of facilitating discovery. Nothing herein shall be construed or presented as a judicial determination that any document or material designated Confidential Information or Attorneys' Eyes Only Information by counsel or the parties is entitled to protection under Rule 26(c) of the Federal Rules of Civil Procedure or

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Confidential Information or Attorneys' Eyes Only Information contained in deposition transcripts or drafts or final expert reports.

otherwise until such time as the Court may rule on a specific document or issue.

18. Persons Bound. This Order shall take effect when entered and shall be binding upon all counsel of record and their law firms, the parties, and persons made subject to this Order by its terms.

So Ordered.

Dated: 11-27-19

  
\_\_\_\_\_  
Sidney I. Schenkier  
United States Magistrate Judge

WE SO MOVE  
and agree to abide by the  
terms of this Order

WE SO MOVE  
and agree to abide by the  
terms of this Order

/s Marni Willenson

/s Tom H. Luetkemeyer

\_\_\_\_\_  
Marni Willenson  
Counsel for Plaintiffs

\_\_\_\_\_  
Tom H. Luetkemeyer  
Counsel for Sheriff Tom Dart

Dated: November 26, 2019

Dated: November 26, 2019

WE SO MOVE  
and agree to abide by the  
terms of this Order

/s Lyle Henretty

\_\_\_\_\_  
Lyle Henretty  
Counsel for Cook County Sheriff's Merit Board

Dated: November 26, 2019

**ATTACHMENT A**

JOSEPH D.G. SIMPSON, <i>et al.</i> , on behalf of	)	
themselves and all others similarly situated,	)	Case No. 18-cv-553
	)	
Plaintiffs,	)	Judge Sharon J. Coleman
	)	Mag. J. Sidney I. Schenkier
v.	)	
	)	
COOK COUNTY SHERIFF'S OFFICE, <i>et al.</i>	)	
	)	
and		
LOUIS MONAE, on behalf of himself and	)	
all others similarly situated,	)	Case No. 18-cv-424
	)	
Plaintiff,	)	Judge Sharon J. Coleman
	)	Mag. J. Sidney I. Schenkier
v.	)	
	)	
SHERIFF TOM DART, in his official capacity, <i>et al</i>	)	
	)	
Defendants.	)	

**ACKNOWLEDGMENT AND AGREEMENT TO BE BOUND**

The undersigned hereby acknowledges that he/she has read the Confidentiality Order dated in the above-captioned action and attached hereto, understands the terms thereof, and agrees to be bound by its terms. The undersigned submits to the jurisdiction of the United States District Court for the Northern District of Illinois in matters relating to the Confidentiality Order and understands that the terms of the Confidentiality Order obligate him/her to use materials designated as Confidential Information and Attorneys' Eyes Only Information in accordance with the Order solely for the purposes of the above-captioned action, and not to disclose any such Confidential Information or Attorneys' Eyes Only Information to any other person, firm or concern.



The undersigned acknowledges that violation of the Confidentiality Order may result in penalties for contempt of court.

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature